GARDNER-SO. WILMINGTON HIGH SCHOOL
GARDNER, IL 60424

OFFICIAL MINUTES OF MARCH 19, 2014
REGULAR MEETING

CALL TO ORDER: The regular meeting of the Gardner-So. Wilmington High School Board of Education, Counties of Grundy and Kankakee, IL was called to order at 7:05 p.m. by President David Doglio.

ROLL CALL: Members present: Brooks, Doglio, Elens, Gerber, Male and Palermo. Also in attendance was Superintendent Mr. Michael Perrott and Principal Mr. John Engelman. All members were present "in person."

APPROVAL OF BOARD MINUTES: February 19, 2014 (Regular & Closed minutes) and February 25, 2014 (Special Meeting minutes) and March 6, 2014 (Special Meeting / BOE Work Session). Mrs. Brooks motioned and seconded by Mrs. Palermo to approve the meeting minutes for the month of February and March 2014.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF BILLS & PAYROLL: Mrs. Gerber motioned and seconded by Mr. Elens to approve the bills for the month of *March* and payroll for the month of *February*.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF FINANCIAL REPORTS: Mrs. Brooks motioned and seconded by Mrs. Gerber to approve the Financial Reports for the month of *February*.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0

PUBLIC COMMENT:
Correspondence = None.
Audience = No comments.

REPORTS AND DISCUSSION ITEMS:
Principal's Report = Mr. John Engelman, Principal, discussed four areas of development in the building:

- Curriculum aligned to the new State Standards, Creating assessments that align to the Common Core
- School Improvement Planning Team (SIP) – has created 2 school wide rubrics = oral presentation and writing. Created an electronic survey for student to take regarding student to student respect/disrespect.
- Classroom Teaching Methodology = Kellie Doubeck has been providing Professional Development Training for our teachers.
- School Wide Consistency = Creating rubrics and Academic Vocabulary to use school wide.

Principal Engelman also discussed the following:

- Sadie Hawkins Dance – was held on Saturday, March 15 from 7 to 10 PM.

- April 7 – GSW is going to pilot the PARCC test. This test will replace the PSAE next year.
- April 8 – Grundy County Health Dept will be here at 2:00 PM for a student assembly in the gym.

Technology Report = Logan Murray, IT Director, was present to discuss our options and cost for upgrading our internet service. He reviewed the different plans and recommended that AT&T was the best option for GSW HS at this time. He also gave a brief update of where we are on E-rate.

Review of March 6 BOE Planning Meeting = Mr. Perrott went over the strategies and goals that were developed at the March 6th planning session. The board members agreed that they will take time to review and approve at the April board meeting.

First Reading of Board Policy Revisions/Additions = The first reading of the following Board Policy Revisions/Additions were distributed to the board members and reviewed by Mr. Perrott in open session: 2:125-E2, 2:125-E1, 2:140, 2:140-E, 2:150, 2:150-AP, 2:160, 2:170, 2:170-AP, 2:130

8:30 is the policy addressing Conceal Carry on school property. Mr. Perrott reviewed the recommended revision with our attorney.

Calendar School Year 2014-2015 = A copy of the GSW HS calendar was distributed to board members with a side-by-side comparison that includes all 4 schools (GSW and the 3 feeder Grade Schools). GSW start dates are aligned with GAVC (Grundy County Vocational Center) and the other Grundy County high schools (Morris, Minooka and Coal City). Perrott reported that he and Mr. Engelman have been working with the feeder elementary school to coordinate professional development / teacher institute days.

Calendar Amendment 2013-2014 = Since GSW used all 5 Emergency Days and 1 additional day, the 2013-14 school calendar has to be amended to extend the school days to June 4, 2014. The last day of student attendance will be Monday, June 2. June 3 will be a Teacher Institute Day and June 4 will be the final teacher make-up day. An amended calendar will be brought to the Board in April for approval. A final calendar will be submitted to the State of IL to show that we using the 5 emergency days at the end of the year.

Asbestos Removal Project = The project is being "designed" by Ideal Environmental. They have put together the bid specs and are holding the contractors to the regulations for removal of the asbestos. Perrott reported that bids from four contractors were opened on March 4. The bids were distributed to the board members. Mr. Perrott does not yet have an estimate from the brick mason / contractor regarding filling in the windows. Mr. Perrott recommended holding off until we know exactly what the whole project will cost. The removal of the windows and brick work will begin the week after school is out and should / could be done before the end of June.

OLD BUSINESS:
Student GPA – Grade Scale = The GPA / Grading Committee has met 3 times. The committee has completed their work and a recommendation was presented to the board. Three parents, three teachers, one board member, Mrs. Jennifer Kilmer, Guidance Counselor and Principal Mr. John Engelman were members of the committee. A copy of the recommendation made by this committee was distributed to board members. Cindy Gerber, board member who sat on the committee, went over the suggested changes in full detail. This will be an action item at the April board meeting.

Pre-Registration for School Year 2014-2015 = There was a committee meeting held on Monday, March 17 to discuss the process. Early registration info packets will go home with students on April 18th. Mr. Engelman will send out an AlertNow when the packets go home and before they are due back to GSW. Early Registration is due May 1. New for the 2014-15 school year, GSW is working on an online payment option student fees and meal deposits. A $1.00 per transaction fee will have to occur to offset the expense of the program. On-sight registration will be held Monday, Aug. 4 from 9AM to 12 noon and 4 to 7 PM. Students will receive their books on the 1st day of school.

Maintenance Grants = New second round grant was applied for. We were approved for this $50,000 matching grant as well. Perrott reported that GSW has received $171,000 in matching grants from the state over the past 3 years.

Building/Grounds =

- **Baseball fence** will be installed / repaired as the weather / ground allows.
- **3rd Floor HVAC** work is being started during spring break. This works includes air-condition and heat for the entire third floor.
- **Window glass-work** will be completed as the weather gets better.
- **Boiler**: We received an estimate to replace the burner and burner controls on the smaller boiler. For $12,500 we can replace the old boiler controls on the smaller/old boiler. Perrott recommend that we hold off until we finish adjusting the new larger boiler and fixing other heating related projects.
- **Tile floors trainings:** Our two maintenance persons are registered for classes on June 4 & 5. This will allow either gentleman to supervise or work on tile floor removal.
- **Summer:** Crews are lined up for summer.
  Three teams will be running this summer. One team will address building maintenance projects.
  The second team will focus on cleaning the interior of the building-
  Our third (one man team) will maintain the lawn and grounds.
- **Electric:** Healy, Bender & Assoc. (architect) is looking at the electrical project and is going to make a recommendation regarding how to break it into smaller projects. The architect will prepare the necessary specifications for the project.
- **New sign / marquee:** We are waiting on a second bid from a company regarding a new electronic sign.
- The **window blinds** are up. Including the coaches' offices. We are going to look at other areas.
- Drop ceilings and lighting is classrooms – Mr. Perrott will get a price to add drop ceilings to remaining classrooms.

EXECUTIVE SESSION: Upon the recommendation of the President, Mr. David Doglio, Mr. Elens motioned and seconded by Mrs. Gerber to go into closed session at 9:47 p.m.

2:220-E2

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.

MOTION CARRIED: 6-0.

REGULAR SESSION: Mr. Male motioned and seconded by Mrs. Gerber to return to regular session at 11:00 p.m.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF BOARD POLICY REVISIONS/ADDITIONS (2nd Reading): Mrs. Brooks motioned and seconded by Mrs. Gerber to approve the Board Policy Revisions/Additions (2nd Reading) = 2:70, 2:70-E, 2;80, 2:80-E, 2:100, 2:105, 2:110, 2:120, 2:120-E-2, 2:120-E, 2:125
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF BOARD POLICY REVISION (1st Reading) = Policy 8:30, Conceal Carry
Mrs. Brooks motioned and seconded by Mrs. Gerber to approve the Board Policy Revision (1st Reading) = Policy 8:30, Conceal Carry.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF CALENDAR SCHOOL YEAR 2014-2015: Mrs. Brooks motioned and seconded by Mrs. Gerber to approve the Calendar School Year 2014-2015.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

ACCEPT RESIGNATION OF VOLUNTEER ASSISTANT SOFTBALL COACH: Mr. Male motioned and seconded by Mr. Elens to accept the Resignation of Volunteer Assistant Softball Coach, Cassie Bexson.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF SUMMER STAFFING, AS DISCUSSED: Mr. Elens motioned and seconded by Mrs. Palermo to approve the Summer Staffing, as discussed.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF THE ACADEMIC SERVICES COORDINATOR: Mr. Elens motioned and seconded by Mr. Male to approve rehire of Academic Services Coordinator, Angel Dallio.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

WINDOW REMOVAL PROJECT: Mr. Male motioned and seconded by Mrs. Palermo to accept the bid from and hire Dem Services Inc. (Asbestos) (Base, Alt 1, Alt 2) for the window removal project.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

INTERNET UPGRADE: Mr. Male motioned and seconded by Mrs. Gerber to approve the internet upgrade.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

ACCEPT KNIGHTS OF COLUMBUS DONATION: Mrs. Brooks motioned and seconded by Mrs. Palermo to accept the Knights of Columbus $500.00 donation.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF EARLY GRADUATION REQUEST: Mrs. Gerber motioned and seconded by Mrs. Palermo to approve the early graduation request.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

APPROVAL OF THE IHSA MEMBERSHIP: Mr. Male motioned and seconded by Mr. Elens to approve the IHSA Membership.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

MARCH 26, 2014 MEETING: Mrs. Palermo motioned and seconded by Mrs. Brooks to cancel the 2nd meeting for the month of March (March 26, 2014).
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

SUPERINTENDENT INFORMATION ITEMS: Superintendent Perrott reviewed the following:

- FOIA Requests =
- Health & Life Safety Inspection = The ROE completed their inspection and gave GSW HS a good report. A copy of the letter was distributed. Mr. Perrott will talk to the ROE about items they may have found that we can address.
- Senator Rezin / Grundy Economic Development Council Internship Program = Sent from Lance Copes, GAVC Director: *The program currently has 179 applications for the summer internships. Congratulations to you, your staffs and your students as this is a tremendous turnout for only our 2nd year of the program. With the help of our office staff, I was just able to complete the organization of all the applications. Monday, I will begin breaking all of the information out by school and by job descriptions. Several of the areas in accounting and engineering are near 20 applicants and we may need to reduce the size of the pool. I will speak with Nancy at the GEDC on Monday and discuss our next steps.*
- GSW High School "Road to Reality" = was held on Monday, March 3
- Regional Basketball Tournament = GSW HS hosed the tournament Feb 28 thru 28. We have approximately 30 parents held out in some way during the event.
- RVC Conference Math Champions = Coaches Mr. Scott Hunt & Mrs. Nicole Leigh
- IHSA Regional Scholastic Bowl Champions = Coach Mrs. Susan Heerdt
- Salvation Army Kettle Bell Ringing = GSW NHS students raised $569.14 ringing the bell.
- GAVC Director Award Winners for February = We have 3 students recognized this month: Lauren Daniels – Computer Maintenance, Jordyn Bell – Criminal Justice and Bryanna DeMoraes – Health Occupations.
- End of the Year Calendar Items:
    - Thursday - March 20:
      11:30 AM early dismissal for students
      12:05 PM lockdown drill in your classroom with Grundy County Police in the building
      12:10 – 3:00 – Professional development in library with Kellie Doubeck
      5:00 – 7:00 – Parent / Teacher conferences
    - Friday – March 21: 8:30 AM – 11:30 AM – Parent / Teacher conferences
    - Spring Break = March 21 thru 30

- School resumes on Mon, March 31
- Spring Play = Friday & Saturday night, April 4 & 5 at 7:00 PM
- Blood Drive = Wed, April 16 from 2:00 to 6:30 PM
- No School = Friday, April 18 & Monday, April 21 = EASTER HOLIDAY
- PSAE Testing = April 23 & 24
- PROM – Sat, April 26 at American Legion in Gardner
- MAP Testing – April 30 thru May 5
- Wed – May 7 = early dismissal at 11:30 AM
- Spring Fine Arts Night at 7:00 PM = Tues, May 13
- Graduation – Sun, May 18 at 2:00 PM
- Final Exams = Fri, May 30 and Mon, June 2
- Teacher Inst = Tues, June 3 and final teacher make-up day is Wed, June 4

ADJOURN: Mr. Elens motioned and seconded by Mrs. Gerber to adjourn the meeting at 11:00 p.m.
AYES: Brooks, Doglio, Elens, Gerber, Male and Palermo.
MOTION CARRIED: 6-0.

PRESIDENT, DAVID DOGLIO

SECRETARY, CARLA HUSTON