

**GARDNER-SO. WILMINGTON HIGH SCHOOL**  
**GARDNER, IL 60424**

**OFFICIAL MINUTES OF OCTOBER 17, 2012**  
**REGULAR MEETING**

CALL TO ORDER: The regular meeting of the Gardner-So. Wilmington High School Board of Education, Counties of Grundy and Kankakee, IL was called to order at 7:02 p.m. by President David Doglio.

ROLL CALL: Members present: Brooks, Doglio, Elens, Gerber, Male and Wright. Also in attendance were Superintendent Mr. Michael Perrott and Principal Mr. John Engelman. All members were present "in person."

APPROVAL OF BOARD MINUTES: September 19, 2012 (Budget Hearing, Regular & Closed Meetings) and September 26, 2012 (2<sup>nd</sup> Regular & Closed Meetings). Mrs. Brooks motioned and seconded by Mrs. Wright to approve the meeting minutes for the month of *September*.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

APPROVAL OF BILLS & PAYROLL: Mr. Male motioned and seconded by Mrs. Gerber to approve the bills for the month of *October* and payroll for the month of *September*.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

APPROVAL OF FINANCIAL REPORTS: Mr. Elens motioned and seconded by Mrs. Brooks to approve the Financial Reports for the month of *September*.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

PUBLIC COMMENT: Mr. Rob Benson, representative of the local boy scouts troop in Gardner, was present to discuss the benefits of being involved with his troop. Boy Scouts have been in existence for 102 years and the Gardner group has been around for 90 years. He announced that they are holding an Open House on Saturday, October 27<sup>th</sup> for all boys 11 thru 18 years of age. He would like to recruit some more members from the area to keep the scouts around for many more years. Fliers and pamphlets were left to distribute to any interested GSW HS students.

OTHER REPORTS AND ITEMS DISCUSSED:

- **Independent Auditor's Annual Financial Report FY 2012** = Janet Brown was present to discuss the audit with the board members. She stated that GSW HS is run very well. All items were in order, very organized and our bookkeeping system is set-up well. All reports were very accurate with the necessary documentation provided.
- **GAVC Audit Report** = Janet Brown also reported that she conducted the Audit for Grundy Area Vocational Center in Morris. Their audit was "clean" and appropriate.
- **TIF Revenues** = GSW HS, through their attorney, filed a complaint against the Village of Gardner for the Villages violation of an Intergovernmental Agreement entered between the High School and the Village in 1986. Currently, the attorneys for the Village, TIF District, and GSW are working together to review the agreement and define the areas where the parties are in disagreement. Mr. Ken Florey, GSW HS attorney, was present to discuss the Litigation with the board members in Closed Session.

- **Tax Levy Time Table** = Mr. Perrott stated that the Tax Levy is being planned and that he will be preparing documents over the next few months. He has been in contact with area Superintendents to discuss county EAV. There seems to be a consensus that EAVs around the county may be dropping again. GSW will not likely be moving into a Truth & Taxation.
- **Mandated BOE Training Information** = The Open Meetings Act training needs to be completed by the end of the year. All board members need to make sure they complete this on-line session, print certificate and turn into the main office. Mr. Perrott also distributed a copy of Compliance Training for all BOE members. The Illinois School Board Association is offering or is planning on offering trainings for school board members.
- **Snow Removal Bids** = With the winter season quickly approaching, GSW HS will be accepting Snow Removal Bids. All companies that bid last year were sent a letter for re-bid this year and a bid request was placed in The Paper and the Morris Herald. Bids are due to the GSW High School office on November 2 for a 3pm opening.
- **Professional Development Service Contract** = Mr. Perrott and Mr. Engelman have been researching ways to better train / prepare our teachers for state mandated Professional Development. Perrott made a recommendation to enter into a three year contract with Public School Works International online professional development providers. The program provides online trainings that bring us in compliance with all the various state required trainings for teachers. Because the trainings are online they can be done at anytime / plan period/ home instead of using teacher institute / in-service time. The company makes sure that ALL Illinois required trainings are included.

In response to several questions Mr. Perrott felt it was appropriate to share with the board and public information regarding various “vendors of record”. Traditionally these vendors are identified at the time when a new board is seated. The following vendors have not changed since the last board seating in 2011.

- **Announce Newspaper of Record** = The Paper – Dwight, IL
- **Announce Vendor of Record for Bonds** = First Midstate, INC - Bloomington, IL
- **Announce Firm Representing GSW in Legal Matters** = Robbins, Schwartz, Nicholas Lifton & Taylor, LTD. - Chicago, IL
- **Announce Firm Representing GSW for Architectural Services** = Healy, Bender & Associates, Inc. - Naperville, IL
- **Announce Banks currently approved for Investments** = Standard Bank & Trust Companies– Gardner, IL & U.S. Bank (The Illinois Funds)- Springfield, IL
- **Non-Certified Salary and Benefits Report** = At the September board meeting, the Certified and Administration Salaries & Benefits report was reviewed. This report was sent to the Illinois State Board of Education and also posted on the GSW HS website. The Non-Certified Staff report was completed and reviewed by the board. The board decided to not post it on the GSW HS website.

#### OLD BUSINESS:

- **District Name** = A survey is posted online on the GSW HS website and was printed in The Paper. Mr. Perrott has received a few surveys mailed in from the newspaper. The GSW Statistics class will also be conducting the survey with all the current GSW students. This survey information and the information gathered from communications received by Mr. Perrott will be presented at the November board meeting. Information and opinions from the community will be collated and ready for the December 5<sup>th</sup> Public Forum.

EXECUTIVE SESSION: Upon the recommendation of the President, Mr. David Doglio, Mrs. Wright motioned and seconded by Mr. Male to go into closed session at 8:16 p.m.

2:220-E2

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

REGULAR SESSION: Mrs. Gerber motioned and seconded by Mr. Male to return to regular session at 9:40 p.m.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE VOLUNTEER BASEBALL COACH FOR 2012-2013: Mr. Elens motioned and seconded by Mrs. Wright to approve Chad Harvey as Volunteer Baseball Coach for 2012-2013.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright

MOTION CARRIED: 6-0.

APPROVE RESIGNATION OF DISTRICT BOOKKEEPER: Mr. Male motioned and seconded by Mrs. Brooks to approve, with regrets, resignation of District Bookkeeper, Amy Gegenheimer.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright

MOTION CARRIED: 6-0.

MOTION TO HIRE DISTRICT BOOKKEEPER: Tabled.

ACCEPTANCE OF INDEPENDENT AUDITOR'S ANNUAL FINANCIAL REPORT FY 2012: Mrs. Wright motioned and seconded by Mr. Male to accept Independent Auditor's Annual Financial Report FY 2012.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE SPRING PLAY SPONSOR/DIRECTOR: Mrs. Brooks motioned and seconded by Mrs. Gerber to approve Spring Play Sponsor / Director.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE PROFESSIONAL DEVELOPMENT SERVICE CONTRACT: Mrs. Gerber motioned and seconded by Mr. Elens to approve the Professional Development Service Contract with Public School Works International.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

CANCEL 2<sup>ND</sup> MEETING FOR MONTH OF OCTOBER: Mrs. Brooks motioned and seconded by Mr. Male to cancel the 2<sup>nd</sup> meeting for the month of October (October 24).

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

SUPERINTENDENT INFORMATION ITEMS: Superintendent Perrott reviewed the following:

- FOIA REQUESTS – two recent requests from James Riley. 1. Admin Contracts 2. 1986 TIF agreement.
- FIRST QUARTER ENDED ON OCTOBER 12 – Report cards will go home with parents that attend the parent- teacher conferences on October 18 and 19
- TEACHER INSTITUTE – In follow up to the last teacher institute, ongoing professional development focusing on developing Reading across the content areas and core learning standards will be continued. Teachers will be meeting with professional development provider, Kelly Duebeck, in small groups / content areas to continue the work.
- PARENT- TEACHER CONFERENCES - October 18, 4pm – 8pm and October 19,
- BOARD CONFERENCE – NOVEMBER 16-18 – registrations / reservations have been made. The conference program and session guide will be distributed to the BOE at the November meeting.
- RVC GOES PINK- on September 27 throughout the RVC conference students / fans raised money for the Susan G Coleman Breast Cancer foundation. At the home Volleyball game GSW raised money through admissions, T-shirt sales, split the pot, and donations. GSW raised \$374 to be sent to the RVC and forwarded to S G Coleman on behalf of the RVC conference-wide event.
- GAVC DIRECTOR AWARD – SEPTEMBER - Director Award for September in Fire Science went to GSW student Brett Jensen
- TREE PLANTING – the GSW Athletic Boosters purchased a number of trees going around the baseball field. Wally Debelak and Shane Tucker planted the trees using borrowed equipment donated by BOE member Craig Male. The trees will not only provide shade but will beautify the south end of the district property.

BOARD ITEMS:

- Minutes reflecting order of the vote?

ADJOURN: Mr. Male motioned and seconded by Mrs. Gerber to adjourn the meeting at 10:00 p.m.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

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PRESIDENT, DAVID DOGLIO

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SECRETARY, CARLA HUSTON